

## MEETING MINUTES

**Name of Foundation:** Success Mile Academy Board Meeting  
**Board Meeting:** September 13, 2016  
**School(s):** Success Mile Academy

**Meeting Location:**  
Success Mile Academy, 27300 Dequindre Road Warren, MI 48092

<b>Attended by:</b>	
<b>Board Members:</b> Kurmmell Knox, Chairman Kenneth Bridgewater, Secretary	<b>Other Attendees:</b> Erin Lanoue, Regional Education Director Thomas Gladieux, Principal for Success Mile Academy Samuel McCargo, Board Attorney Cheryl Edwards-Cannon, GVSU Nicole Cave, Staff Accountant, CSUSA Dingase Ngoma, Senior Financial Analyst, CSUSA Kerrian Robertson, Governing Board Manager, CSUSA
<b>Absent:</b> Vaughn Hurst, Director Glenn McIntosh, Treasurer Mary Naber, Vice Chair	

## **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 6:06 p.m. with a Call to Order by Board Chairman Kurmmell Knox. Roll call was taken and quorum was not established. The Board elected to hear reports and receive information requiring no Board action in the absence of a quorum.

### **I. Administrative**

#### Approval of August 9, 2016 Meeting Minutes

The Board deferred the approval of the August 9, 2016 Meeting Minutes to their next board meeting on October 11, 2016.

### **II. CSUSA Reports**

#### New School Year Opening Report

- Erin Lanoue presented the New School Year Opening Report which highlighted:
  - The start of the school year on September 6, 2016
  - Seats are being filled for 8<sup>th</sup> grade, making the school a traditional middle school

#### Enrollment Updates

- Erin Lanoue presented the Enrollment Updates which included:
  - 350 students enrolled of a budgeted 390
  - All Special ED. Positions have been filled
  - An opened position for a Certified Art Teacher

#### Spring 2016 NWEA Results

- Erin Lanoue presented the Spring 2016 NWEA Results highlighting all growth areas and areas for improvement.

- Both Erin Lanoue and Thomas Gladieux shared with the Board the importance of motivation students with reward.

#### FY15-16 Parent and Staff Survey Results

- Erin Lanoue presented the FY15-16 Parent and Staff Survey Results. All questions were answered by Ms. Lanoue.

### **III. Financials**

#### Approval of August 2016 Grant Related Checks

- The Approval of August 2016 Grant Related Checks was deferred to the next board meeting on October 11, 2016.

#### Board Member Audit Questionnaires

- Kerrian Robertson presented the Audit Questionnaires. All questions were answered by Ms. Robertson.

### **IV. Old Business**

#### Board Meeting for January 2017

- Board Chair Kurmmell Knox canceled the January 10, 2016 Board Meeting because of anticipated extensive absences of Board members, staff and CSUSA representatives; and Board member Kenneth Bridgewater concurred. The Chair called for a Special Meeting scheduled for November 11, 2016 to take up business previously planned for the January board meeting together with other matters appropriately brought before the Board. Notices of the Special Meeting will be issued and posted as required by law.

### **V. New Business**

#### Parent/Student Handbook

- The Approval of the Parent/Student Handbook was deferred to the next board meeting on October 11, 2016.

### **VI. Compliance Reporting**

- GVSU Representative Cheryl Edwards-Cannon informed the Board that the required number of fire drills were not met. Principal Gladieux assured the Board that this will be remedied with the current fire drill schedule that is in place for the new school year.

### **VII. Authorizer Comments**


- GVSU Representative Cheryl Edwards-Cannon presented the school with an Academic Grant Award of \$3,852 from the Grand Valley State University. The Board will approve the acceptance of this check at their next board meeting on October 11, 2016.
- Mrs. Edwards-Cannon also shared with the Board the "Share Fair Michigan 101," this is a free event to inspire and stimulate teachers. The event is scheduled for November 12, 2016 with guest speaker Dr. Freeman A. Hrabowski, President of UMBC, and Richard Lemons, Connecticut Center for School Change.

**VIII. Public Comments**

There were no public comments

**IX. Adjournment**

Board Chair Kurmmell Knox adjourned the Success Mile Academy Board Meeting at 7:04 p.m. on September 13, 2016.

  
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Kurmmell Knox, Board Chairman  
Date: Oct 11, 2016