

MEETING MINUTES

Name of Foundation: Success Mile Academy Board Meeting
Board Meeting: August 9, 2016
School(s): Success Mile Academy

Meeting Location:

Success Mile Academy, 27300 Dequindre Road Warren, MI 48092

Attended by:

Board Members:

Kurmmell Knox, Chairman
Kenneth Bridgewater, Secretary

Arrived At: 6:17 p.m.

Vaughn Hurst, Director

Absent:

Mary Naber, Vice Chair
Glenn McIntosh, Treasurer

Other Attendees:

Erin Lanoue, Regional Education Director
Thomas Gladieux, Principal for Success Mile Academy
Samuel McCargo, Board Attorney
Cheryl Edwards-Cannon, GVSU
Nicole Cave, Staff Accountant, CSUSA
Colleen Reynolds, Public Relations Representative, CSUSA
Keisha Smith, Director Board Governance, CUSA
Kerrian Robertson, Governing Board Manager, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:06 p.m. with a Call to Order by Board Chairman Kurmmell Knox. Roll call was taken and quorum was not established at the initial call to order, but a quorum was established upon the arrival of Board Member Hurst at 6:17 p.m.

I. Administrative

Approval of June 28, 2016 Meeting Minutes

The Board reviewed the minutes for June 28, 2016.

The minutes were amended to strike out the words in the Motion for approval of the Audit Engagement Letter, "*as the auditor*" and replace with "*audit engagement letter.*"

MOTION: Motion was made by Kenneth Bridgewater and seconded by Vaughn Hurst to approve the minutes of the June 28, 2016 board meeting with amendment to the Audit Engagement Letter Motion as presented to Success Mile Academy. Motion was approved unanimously.

II. School Report

Recap of Summer Programs/School Opening Date

- Principal Thomas Gladieux presented a summary of the school's summer programs and reminded the Board that the first day of school is September 6th.
- The Board has asked that the school clarify for parents the roles and responsibilities of parents/students during enrollment and exit interviews.

- Board Chair Mr. Knox voiced the board's concern that the CSUSA's annual report had limited mentions of Success Mile Academy in the publication. Ms. Lanoue took follow up on this as an action item.

III. Financials

Approval of June 2016 Success Mile Academy Financials

- Nicole Cave presented the June 2016 Success Mile Academy Preliminary Financials and all questions were answered by Ms. Cave.

MOTION: Motion was made by Vaughn Hurst and seconded by Kenneth Bridgewater to approve the June 2016 Preliminary Financial Report for Success Mile Academy. Motion was approved unanimously.

Approval of June 2016 Grant Related Checks

- The Board discussed invoices and asked questions for clarification from Principal Gladieux and Erin Lanoue.

MOTION: Motion was made by Vaughn Hurst and seconded by Kenneth Bridgewater to approve the June 2016 Grant Checks for Success Mile Academy. Motion was approved unanimously.

IV. Old Business

Marketing Updates for the 2016-2017 School Year

- Colleen Reynolds presented the marketing updates for the Board which included three local television advertisements, Facebook promotions, expanded bus routes, and school fact-sheet flyers which the Board will help with the distribution in the local communities.
- Ms. Lanoue and Principal Gladieux explained that the school might have some changes to the bus-stops with the expansion of the three-mile bus routes.

Follow-up from the Previous Board Meeting

- Textbooks for Success Mile: Erin Lanoue explained to the Board that all textbooks are State specific and available in the current edition for students
- Parent Complaint Process: Ms. Robertson explained to the Board that the parent complaint process can be found in the Parent/Student Handbook on the school's website, and that Erin Lanoue is the CSUSA Representative for parents' meetings if required.

V. New Business

2016-2017 Board Reporting Initiative

- Kerrian Robertson presented the 2016-2017 Board Reporting Initiative to the Board, and all questions were answered by Ms. Robertson.

VI. Compliance Reporting

- GVSU Representative Cheryl Edwards-Cannon explained to the Board that Ms. Robertson has asked for an extension for the approval of the Parent/Student Handbook and Employee Handbook until after the next board meeting which is on 09.13.16, this request is pending.
- Ms. Robertson asked the board to review their calendar and make a meeting date change for the month of January since both Principal and Regional Education Director will be unavailable; the decision was deferred to the next board meeting on 09.13.16.

VII. Authorizer Comments


- GVSU Representative Cheryl Edwards-Cannon asked the Board to submit important topics they would like to hear discussed at the GVSU Board Reception.
- Ms. Edwards-Cannon explained to the Board that their academic grants check will be deposited at the end of September, and that the new application process will be emailed to Principal Gladioux.

VIII. Public Comments

There were no public comments

IX. Adjournment

MOTION: Motion was made by Vaughn Hurst and seconded by Kenneth Bridgewater to adjourn Success Mile Academy Board Meeting at 7:06 p.m. Motion was approved unanimously



Kurmmell Knox, Board Chairman
Date: Oct. 11, 16