

MEETING MINUTES

Name of Foundation: Success Mile Academy Board Meeting
Board Meeting: May 24, 2016
School(s): Success Mile Academy

Meeting Location:
Success Mile Academy, 27300 Dequindre Road Warren, MI 48092

Attended by:	
Board Members: Kurmmell Knox, Chairman Kenneth Bridgewater, Secretary Glenn McIntosh, Treasurer Vaughn Hurst, Director Absent: Mary Naber, Vice Chair	Other Attendees: Other Attendees: Thomas Gladieux, Principal for Success Mile Academy Samuel McCargo, Board Attorney Cheryl Edwards-Cannon, GVSU Nicole Cave, Staff Accountant, CSUSA Penny Walcott, Senior Financial Analyst Matt Grossman, Controller, CSUSA Steve Epstein, Principal Renaissance Charter School at Palms West Keisha Smith, Director Board Governance, CUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:10 p.m. with a Call to Order by Board Chairman Kurmmell Knox. Roll call was taken and quorum established.

I. Administrative

Board Chair Knox requested a motion to excuse the absence of board member Mary Naber.

MOTION: Motion was made by Kenneth Bridgewater and seconded by Glenn McIntosh to excuse the absence of board member Mary Naber. Motion was approved unanimously.

Approval of February 23, 2016 Meeting Minutes

The Board reviewed the minutes for February 23, 2016.

MOTION: Motion was made by Vaughn Hurst and seconded by Kenneth Bridgewater to approve the minutes of the February 23, 2016 board meeting for Success Mile Academy. Motion was approved unanimously.

Approval of March 22, 2016 Meeting Minutes

The Board reviewed the minutes for March 22, 2016.

MOTION: Motion was made by Kenneth Bridgewater and seconded by Vaugh Hurst to approve the minutes of the March 22, 2016 board meeting for Success Mile Academy. Motion was approved unanimously.

II. School Report

April 2016 School Report for Success Mile Academy

- Principal Thomas Gladieux presented the school report to the Board which included enrollment of 334 on a budgeted 400. Principal Gladieux shared highlights and upcoming events which included:
 - Middle school Dance for 8th graders
 - Commencement ceremony for 8th graders and kindergarteners
 - There will be four weeks of summer school from July 5-July 29, Monday –Thursday from 9-3 pm. The school will provide free breakfast, lunch, and snack for students

2015-2016 NWEA Winter Results

- Principal Gladieux presented the 2015-2016 NWEA Winter results to the Board. The Board discussed data with principal.

III. Financials

Approval of the FY16 Revised Budget

MOTION: Motion was made by Glenn McIntosh and seconded by Vaugh Hurst to approve the FY16 Revised Budget for Success Mile Academy. Motion was approved unanimously.

Approval of April 2016 Success Mile Academy Financials

MOTION: Motion was made by Glenn McIntosh and seconded by Kenneth Bridgewater to approve the April 2016 Financial Report for Success Mile Academy. Motion was approved unanimously.

Approval of February 2016 Grant Related Checks

- The Board discussed invoices and asked questions for clarification from school Principal Gladieux who answered questions for the Board.
- Representatives from the Finance Department also provided clarification to the Board regarding the accounting process for bills and payment.

MOTION: Motion was made by Kenneth Bridgewater and seconded by Vaugh Hurst to approve the February 2016 Grant Checks for Success Mile Academy. Motion was approved unanimously.

Approval of March 2016 Grant Related Checks

MOTION: Motion was made by Kenneth Bridgewater and seconded by Vaugh Hurst to approve the March 2016 Grant Checks for Success Mile Academy. Motion was approved unanimously.

Approval of April 2016 Grant Related Checks

MOTION: Motion was made by Kenneth Bridgewater and seconded by Vaugh Hurst to approve the April 2016 Grant Checks for Success Mile Academy. Motion was approved unanimously.

Approval of FY17 Proposed Budget

- The Board reviewed and discussed the FY17 Proposed Budget.

MOTION: Motion was made by Kenneth Bridgewater and seconded by Vaugh Hurst to approve the FY17 Proposed Budget for Success Mile Academy. Motion was approved unanimously.

Selection/Approval of External Audit Firm

- Board chair Kurmmell Knox lead the board in discussion of the 3 proposals received for audit services.

MOTION: Motion was made by Kenneth Bridgewater and seconded by Vaugh Hurst to approve Allen C. Young as the auditor for the period ending June 30, 2016 for Success Mile Academy. Motion was approved unanimously.

IV. Old Business

There was no old business.

V. New Business

Approval of the 2016-2017 Success Mile Academic Calendar

- The Board discussed the calendar and Principal Gladieux suggested the following changes:
 - Good Friday changed to school holiday
 - Christmas Break changed to winter break

MOTION: Motion was made by Glenn McIntosh and seconded Kenneth Bridgewater to approve the Academic Calendar for Success Mile Academy contingent upon changes made provided by Principal Gladieux. Motion was approved unanimously.

Success Mile Academy 2016-2017 Board Meeting Calendar

- The Board discussed what schedule would be most suitable for board meetings moving forward. The board members will review their calendars and a determination will be made at the June meeting regarding 2016-2017 board meeting dates.

Governing Board Member Role Acknowledgement Form

- Keisha Smith provided the board with background information on the creation of the form. Board counsel Samuel McCargo provided his legal perspective of the form. The board had preliminary discussions regarding the form and it will be included in the board annual organizational meeting in June for approval.

VI. Compliance Reporting

- Vaughn Hurst and Mary Naber have been confirmed for an additional 3 year term by the GVSU. Board Chair Knox conducted the swearing in of Mr. Hurst.

NWEA Data Sharing

- Principal Gladieux presented the chair with the data sharing request authorization form from NWEA. The Board, board attorney and CSUSA representatives discussed the form and the request.

VII. Authorizer Comments

- GVSU representative Cheryl Edwards-Cannon provided the board with a recap of the recent Charter School Days In Lansing and encouraged board members to attend in future as their voices needed to be a part of the conversations taking place in that legislative arena.

VIII. Public Comments

There were no public comments

IX. Adjournment

The Success Mile Academy Board Meeting was adjourned at 7:53 pm.



Kurmmell Knox, Board Chairman

Date: 6/28/2016